

# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Helen Simpson  
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The Town Clerk  
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10<sup>th</sup> March 2021

To: Cllrs H Simpson, C Winser, K Knight, D Alford, D Lewis, E Yakar-Wells and A Fyfe

All other councillors for information and to District Councillors Dennis Benneyworth, Claire Rowles, James Cole and press.

You are summoned to a meeting of the **Recreation, Amenities and War Memorials** Committee to be held on **Tuesday 16<sup>th</sup> March 2021 at 7.00pm**. The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/84364514545?pwd=ZWYvOG5QRU5JWDUrdG1hUUJramh4Zz09>

Meeting ID: 843 6451 4545

Passcode: 811640

The meeting is open to the press and public. **At 7.00pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Claire Barnes  
Town Clerk

## AGENDA

- RA2021011 Apologies for absence**
- RA2021012 Co-option of Councillors to the committee**
- RA2021013 Declarations of Interest**
- RA2021014 Agreement of minutes of meeting held on 19<sup>th</sup> January 2021 and update on actions:**
  - Updated to-do list (circulated)
  - Maintenance list (circulated)
- RA2021015 Tree Inspection**
  - Agree quote from arboriculturist to inspect trees at the cemetery and Bulpit War Memorial Avenue, following recommendation from tree officer (attached)

- RA2021016 Croft Field Activity Centre**  
- Agree increase in CFAC hire charges from 1<sup>st</sup> April 2021 in line with RPI – see report
- RA2021017 St Saviour’s Cemetery**  
- Update on repairs to wall on south edge of cemetery  
- Consider annual increase to cemetery fees and amendments to cemetery regulations – see report
- RA2021018 Bridge Street War Memorial**  
- Discuss suggestion from the Royal British Legion to move benches
- RA2021019 Health & Safety – Including any other concerns relating to Covid-19**  
- Update following H&S training held on 9<sup>th</sup> February 2021  
- Discuss results of Legionella Risk Assessment held on 15<sup>th</sup> January 2021 at the Triangle Field

## **PART 2**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- RA2021020 Triangle Field**  
- Update on progress of new management agreement
- RA2021021 Update on Plane Tree crown reduction**
- RA2021022 Discuss suggestions for a memorial to Jack Williams**